

# POSITION DESCRIPTION

Secondary Teacher (Mathematics)



**MATTHEW  
FLINDERS**  
Anglican College

## JOB CLASSIFICATION

<b>Position title:</b>	Secondary Teacher (Mathematics)
<b>Reports to:</b>	Deputy Principal - Academics via the Head of Department
<b>Employment type and tenure:</b>	Fixed Term (Semester 2, 2026), Full-time (1.0 FTE)
<b>Department / School:</b>	Secondary School
<b>Location:</b>	Stringybark Road, Buderim, Queensland
<b>Industrial instrument:</b>	The Queensland Anglican Schools Enterprise Agreement 2024
<b>Position classification:</b>	Teacher
<b>Last updated:</b>	May 2026

## ORGANISATIONAL CONTEXT

Matthew Flinders Anglican College is a co-educational College that cares for more than 1400 students in P-12 and 140 Early Learning Centre children. The College was established in 1990 and is located on the Sunshine Coast in Buderim. The College has extensive facilities, comprehensive sporting and co-curricular programs and is committed to using technology to enhance educational opportunities.

### Our Mission

Through transformational learning experiences, we inspire our students to achieve academic excellence, develop a profound sense of humanity and be motivated to create positive change in the world around them.

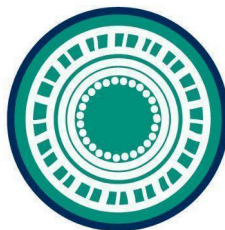
### Our Vision

To Educate for Excellence in Learning and Life.

### Our Values



**Compassion:** We are aware of suffering and are motivated to treat others with kindness, care and understanding.



**Courage:** We act bravely to overcome our fears, accept challenges and learn from our mistakes.



**Integrity:** We act with honesty, moral strength and grace, guided by humility and compassion.



**Respect:** We have a high regard for self and others, and for the wider community, and treat each other accordingly.

# ABOUT THE POSITION

## Position summary

The Secondary Teacher of Mathematics (Mathematics) has responsibility for the learning outcomes of students in this subject area. The successful applicant will have an extensive knowledge of the ACARA and QCAA syllabuses pertaining to these subjects, and the pedagogies required to deliver them effectively to Secondary students.

## Primary relationships

- Report directly to the Deputy Principal - Academics via the Head of Department
- Work collaboratively with staff in other departments across the College
- Liaise with parents and families of Students and members of the Flinders community

## Main responsibilities

At Matthew Flinders Anglican College, the Flinders Framework for Teaching and the **Flinders Professional Behaviours** documents inform our daily practice and outlines the professional expectations for the role of a teacher. All teaching staff are expected to have a deep commitment to developing high level competence as outlined in the Framework:

1. Plan and prepare effective, differentiated teaching and learning programmes using extensive subject domain knowledge, instructional and assessment practices which are responsive to students, data and which are supported by the skilful selection and use of resources.
2. Create a culture of learning through high expectation, support, respect and rapport where student behaviour is monitored and responded to appropriately, and where classroom procedures and physical design, along with positive relationships, support high levels of engagement and achievement.
3. Embed school-based evidence and data-informed assessment and pedagogical instructional approaches which are engaging, flexible, responsive and lead to student mastery of surface, deep and deeper learning.
4. Enact the highest standard of professionalism, always treating all individuals with respect and dignity, and embracing the College vision and values through professional reflection, a proactive approach and involvement with professional learning and the broader co-curricular life of the College, respectful and timely communication, accurate record keeping and the ability and desire to work collaboratively and collegially to achieve stated goals and ongoing improvement.

## Professional Responsibilities

- Act in accordance with the College's Standards of Practice, policies and procedures at all times
- Demonstrate professionalism, integrity and sound judgement in all interactions with students, staff, families and the wider community
- Maintain appropriate professional boundaries in line with the expectations of the College and relevant regulatory bodies

- Contribute positively to the culture and community of the College, supporting a respectful, inclusive and collaborative working environment
- Engage in continuous professional learning and development to enhance capability and effectiveness in the role
- Exercise discretion and maintain strict confidentiality when handling sensitive information
- Comply with all legislative and regulatory requirements relevant to the role
- Follow all reasonable and lawful directions from the Principal and delegated leaders
- Demonstrate a commitment to the College's mission, vision and values in all aspects of work

### **Child Safety and Protection**

- Act in accordance with the Child Safe Standards (Qld) and the College's child safety policies and procedures
- Maintain a current Working with Children Check (Qld Blue Card or Qld Teacher Registration) and comply with "No Card, No Start" legislative requirements
- Demonstrate behaviours that promote the safety, welfare and inclusion of all students
- Maintain appropriate professional boundaries with students at all times, including in digital environments
- Identify, respond to and report concerns regarding student safety and wellbeing in accordance with legislative obligations and College procedures
- Comply with all mandatory reporting obligations, including reporting to the Queensland Family and Child Commission (QFCC) where required
- Participate in required child protection and safeguarding training, including induction and ongoing updates
- Contribute to a culture where the student voice is heard, respected and acted upon
- Support the cultural safety of Aboriginal and Torres Strait Islander students and the inclusion of students from diverse backgrounds
- Understand and comply with the College's obligations under the Reportable Conduct Scheme (Qld) and cooperate fully with any related processes

## **ABOUT YOU**

### **Person specification**

#### **Qualifications and experience**

- Teacher Registration with the QLD College of Teachers
- Bachelor's degree
- Post-graduate qualification (desirable)
- Experience teaching Secondary Mathematics

#### **Knowledge, skills and attributes**

- ability to engage evidence and data-informed instructional strategies and develop a deep understanding of students, curriculum, and assessment practices to plan, deliver, assess and report on student achievement.
- ability to create a culture of learning and achievement through effective planning, student management, classroom resource organisation and engaging learning strategies.

- a proactive and self-driven commitment to professional learning and development, and actively collaborates with colleagues to enhance collective teacher efficacy to benefit student engagement and achievement.
- exemplary professional manner, interpersonal and communication skills, demonstrated team leadership and membership skills and an overt desire and willingness to work positively within a team.
- enthusiastic desire and resolute commitment to contribute to the culture, values, and broader professional co-curricular and extra-curricular life of the school.

## STATEMENT OF COMMITMENT

### Safeguarding our Students

Matthew Flinders Anglican College is committed to taking all reasonable steps to promote the safety and wellbeing of students enrolled at the College and their protection from foreseeable harm. We prioritise student safety and wellbeing in all aspects of our work and do not tolerate any form of child abuse or harm. We act in accordance with the *Child Safe Organisations Act 2024* (QLD) and implement the Child Safe Standards and Universal Principle to create a safe, inclusive, and accountable environment. We listen to students, value their views, and support them to participate in decisions that affect them.

Matthew Flinders Anglican College is committed to the safety and inclusion of all students, including those from diverse cultural backgrounds, students with disability, LGBTQIA+ students, and students who may be experiencing vulnerability. We also make a clear commitment to the cultural safety of Aboriginal and Torres Strait Islander students and to providing an environment where their identities, cultures, and connections to Country are respected and upheld.

### Workplace Health and Safety

Matthew Flinders Anglican College is committed to ensuring the physical and psychological health, safety and wellbeing of our people. Employees (including contractors and volunteers) must comply with all legislative requirements in respect to Workplace Health and Safety and follow all policies, procedures and codes to ensure a safe and accident-free workplace is maintained.

### Equal Employment Opportunity

Matthew Flinders Anglican College is an equal opportunity employer. We recognise that teams who reflect a diversity of lived experience, identity, perspective, and background help us to create a healthy and inclusive working culture where our staff, students and community can thrive.

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*A position description is not intended to limit the scope of a position but to highlight the key aspects of the position. The requirements of the position may be altered to meet the changing operational needs of the College.*



**Matthew Flinders Anglican College**

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**[www.mfac.edu.au](http://www.mfac.edu.au)**

*"Surrounded by our past, united by our future." Artwork by David Williams of Gillimbaa.*