

POSITION DESCRIPTION

Dance Teacher



**MATTHEW
FLINDERS**
Anglican College

JOB CLASSIFICATION

Position title:	Dance Teacher
Reports to:	Deputy Principal - Student Engagement, via the Director of Dramatic Arts
Employment type and tenure:	Casual
Department / School:	Secondary School
Location:	1-47 Stringybark Road, Buderim, Queensland
Industrial instrument:	The Queensland Anglican Schools Enterprise Agreement 2024
Position classification pay point:	Agreed sessional hourly rate commensurate with experience
Last updated:	September 2026

ORGANISATIONAL CONTEXT

Matthew Flinders Anglican College is a co-educational College that cares for more than 1400 students in P-12 and 140 Early Learning Centre children. The College was established in 1990 and is located on the Sunshine Coast in Buderim. The College has extensive facilities, comprehensive sporting and co-curricular programs and is committed to using technology to enhance educational opportunities.

Our Mission

Through transformational learning experiences, we inspire our students to achieve academic excellence, develop a profound sense of humanity and be motivated to create positive change in the world around them.

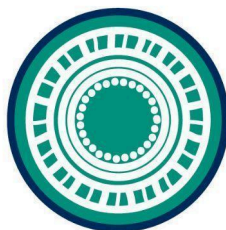
Our Vision

To Educate for Excellence in Learning and Life.

Our Values



Compassion: We are aware of suffering and are motivated to treat others with kindness, care and understanding.



Courage: We act bravely to overcome our fears, accept challenges and learn from our mistakes.



Integrity: We act with honesty, moral strength and grace, guided by humility and compassion.



Respect: We have a high regard for self and others, and for the wider community, and treat each other accordingly.

ABOUT THE POSITION

Position summary

The Casual Dance Teacher delivers engaging, safe and inclusive co-curricular dance tuition within the College's Dramatic Arts program. Working under the day-to-day direction of the Director of Dramatic Arts and in partnership with the Dance Choreographer, the role develops students' technique, confidence, creativity and performance capability across a range of dance styles. The position is responsible for planning and delivering a weekly 75-minute class during term time and creating choreography arising from those classes for presentation at the College's Dance Showcase.

Primary relationships

- Reports to the Deputy Principal - Student Engagement, via the Director of Dramatic Arts
- Key internal relationships: Director of Dramatic Arts, Dramatic Arts staff, relevant teaching and support staff
- Key community relationships: Students and their parents or carers

Main responsibilities

Dance Instruction and Student Development

- Plan and deliver one 75-minute dance class each week during term time, for a total of 38 weeks per year.
- Teach and develop students with varying levels of experience and ability across styles including Jazz, Hip Hop, Modern, Contemporary and Lyrical dance.
- Use age-appropriate, inclusive and differentiated teaching strategies that build technique, musicality, confidence, creativity and enjoyment.

Choreography and Performance

- Create original, age-appropriate choreography arising from weekly classes for presentation at the College's Dance Showcase.
- Prepare students for performance by teaching choreography accurately, refining presentation quality and supporting positive rehearsal habits.
- Work with the Director of Dramatic Arts to align repertoire, music, costuming and performance expectations with the objectives and schedule of the Dramatic Arts program.

Program Delivery, Safety and Collaboration

- Provide a safe, respectful and well-managed learning environment, including appropriate warm-up, cool-down, technique and injury-prevention practices.
- Monitor attendance, participation and student wellbeing, and promptly raise any safety, behavioural, safeguarding or program concerns with the Director of Dramatic Arts.
- Collaborate professionally with College staff and communicate reliably about lesson planning, student needs, rehearsals, performances, availability and any required changes to scheduled sessions.

Professional Responsibilities

- Act in accordance with the College's Standards of Practice, policies and procedures at all times
- Demonstrate professionalism, integrity and sound judgement in all interactions with students, staff, families and the wider community
- Maintain appropriate professional boundaries in line with the expectations of the College and relevant regulatory bodies
- Contribute positively to the culture and community of the College, supporting a respectful, inclusive and collaborative working environment
- Engage in continuous professional learning and development to enhance capability and effectiveness in the role
- Exercise discretion and maintain strict confidentiality when handling sensitive information
- Comply with all legislative and regulatory requirements relevant to the role
- Follow all reasonable and lawful directions from the Principal and delegated leaders
- Demonstrate a commitment to the College's mission, vision and values in all aspects of work

Child Safety and Protection

- Act in accordance with the Child Safe Standards (Qld) and the College's child safety policies and procedures
- Maintain a current Working with Children Check (Qld Blue Card or Qld Teacher Registration) and comply with "No Card, No Start" legislative requirements
- Demonstrate behaviours that promote the safety, welfare and inclusion of all students
- Maintain appropriate professional boundaries with students at all times, including in digital environments
- Identify, respond to and report concerns regarding student safety and wellbeing in accordance with legislative obligations and College procedures
- Comply with all mandatory reporting obligations, including reporting to the Queensland Family and Child Commission (QFCC) where required
- Participate in required child protection and safeguarding training, including induction and ongoing updates
- Contribute to a culture where the student voice is heard, respected and acted upon
- Support the cultural safety of Aboriginal and Torres Strait Islander students and the inclusion of students from diverse backgrounds
- Understand and comply with the College's obligations under the Reportable Conduct Scheme (Qld) and cooperate fully with any related processes

ABOUT YOU

Person specification

Qualifications and experience

- Demonstrated experience teaching dance to school-aged students in a group setting.
- Practical capability across relevant dance styles; experience in Jazz, Hip Hop, Modern, Contemporary or Lyrical dance and relevant dance qualifications are desirable.
- A current Queensland Working with Children Check (Blue Card) is essential before commencement.
- Current first aid and CPR qualifications are desirable.

Knowledge, skills and attributes

- Knowledge of dance technique, safe dance practice, injury prevention and age-appropriate teaching methods.
- Ability to plan engaging sessions, differentiate instruction and support students with varied experience and ability.
- Choreographic and rehearsal skills that translate class learning into polished, age-appropriate performance work.
- Clear communication and positive behaviour-management skills; reliable, collaborative, adaptable and committed to student wellbeing.

Physical and inherent requirements

- Demonstrate dance movements and techniques and participate in class activities throughout scheduled sessions.
- Undertake standing, bending, reaching, balancing, turning, floor work and repetitive movement; move light equipment; observe students; project the voice; and respond promptly to safety concerns. Reasonable adjustments will be considered where appropriate.

STATEMENT OF COMMITMENT

Safeguarding our Students and Young People

Matthew Flinders Anglican College is committed to taking all reasonable steps to promote the safety and wellbeing of students enrolled at the College and their protection from foreseeable harm. We prioritise student safety and wellbeing in all aspects of our work and do not tolerate any form of child abuse or harm. We act in accordance with the *Child Safe Organisations Act 2024 (QLD)* and implement the Child Safe Standards and Universal Principle to create a safe, inclusive, and accountable environment. We listen to students, value their views, and support them to participate in decisions that affect them.

Matthew Flinders Anglican College is committed to the safety and inclusion of all students, including those from diverse cultural backgrounds, students with disability, LGBTQIA+ students, and students who may be experiencing vulnerability. We also make a clear commitment to the cultural safety of Aboriginal and Torres Strait Islander students and to providing an environment where their identities, cultures, and connections to Country are respected and upheld.

Workplace Health and Safety

Matthew Flinders Anglican College is committed to ensuring the physical and psychological health, safety and wellbeing of our people. Employees (including contractors and volunteers) must comply with all legislative requirements in respect to Workplace Health and Safety and follow all policies, procedures and codes to ensure a safe and accident-free workplace is maintained, hazards identified and risks are appropriately mitigated.

Equal Employment Opportunity

Matthew Flinders Anglican College is an equal opportunity employer. We recognise that teams who reflect a diversity of lived experience, identity, perspective, and background help us to create a healthy and inclusive working culture where our staff, students and community can thrive.

A position description is not intended to limit the scope of a position but to highlight the key aspects of the position. The requirements of the position may be altered to meet the changing operational needs of the College.



Matthew Flinders Anglican College

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"Surrounded by our past, united by our future." Artwork by David Williams of Gillingbarr.